

## **Rio Blanco County Land Use Application, Notice and Approval of Activity Form**

*For all types of activities requiring one or more approvals including but not limited to Zoning, Subdividing, Floodplain Development, Special Use, Conditional Use, Temporary Use, Special Use License, Site Plan, and Signs.*

**This form is used for multiple purposes including application, notice and approval, and it is only necessary to provide the information needed for the particular case. Fill out as completely as possible, however do not provide information if you are unclear as to its necessity. The administrators will let you know if any and/or to what extent additional information may be required. Please keep this form as a record of application and approval.**

**Description** (Describe the reason for consideration, include present/future use, situation, etc): Date Applied: \_\_\_\_\_

Use back and/or attachments as necessary.

### **Property Information**

Owner-Name: \_\_\_\_\_ Off CR?: \_\_\_\_\_ Tax Schedule # \_\_\_\_\_

Township(s) \_\_\_\_\_ Range(s) \_\_\_\_\_ Section(s) \_\_\_\_\_ GPS-Note coordinate type/X/Y: \_\_\_\_\_

Existing Use: \_\_\_\_\_ Type of Zoning \_\_\_\_\_ Dimensions: (State Units For) \_\_\_\_\_

Legal Description: \_\_\_\_\_

Proof of Ownership     Proof of Ownership and Applicants Agent     NEPA Clearance

**(Proof required prior to hearing with PC and/or BOCC include name of official contact below)**

Contact Name: \_\_\_\_\_

Address: (Physical and Mailing) \_\_\_\_\_

Phone#: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_ Email (optional): \_\_\_\_\_

### **Office Use Only: Attachments to be submitted**

Drawing Submission (Signs, etc)     Use Tax Submission     Appendix A Submission     Other: \_\_\_\_\_

Map(s) Submission    (Type):  Aerial  Addressing  Parcel  Survey  Topo  Other \_\_\_\_\_

### **Instructions**

- An appointment has to be setup with a land use representative of the Development Department to discuss the activity. An application/approval will not be processed and a hearing before the PC and/or BOCC will not be scheduled until after an appointment to discuss the activity/development has been held.
- Payment of the fee is due before any approval is issued. Check with the office on the amount.
- Information and/or site plan/map and proof to legally carry out the activity (ownership, etc.) that the applicant intends to do and develop must be included with this application.
- Approval periods vary on the scheduled meeting dates of the commissions and type of activity, discuss this issue and your needs with the Land Use Representative. We will do things as quickly as we can.

### **Agreement Block**

The application for the activity in the description above is approved contingent on the attachments noted on this form.

Applicant Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Land Use Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Covers:  Rezoning  Subdividing  Floodplain Development  Special Use  Conditional Use  Temporary Use,  Special Use License  Site Plan including sanitation  Signs  Other: \_\_\_\_\_

**Attachments:**  Drawing Submission (Signs)     Use Tax Submission     Appendix A Submission

Appendix C     Approved Recommendation     Other: \_\_\_\_\_

Map(s) Submission    (Type):  Aerial  Addressing  Parcel  Survey  Topo  Other \_\_\_\_\_ )